

Appendix B

Commonwealth of Virginia Database Index Reporting Form					
1. Public Body Name & Numeric Code: Chesapeake Bay Local Assistance Dept. 408	4. Point of Contact: Jodie Day				
2. Database Title: Agency mailing list	5. Phone Number: 804/225-3440				
3. Database Acronym:	6. Signature & Date: <i>Jodie Day</i> 7/17/97				
<p>7. Database Description and Contents: (Provide a brief narrative summary of the purpose for which the database is maintained in support of the business of state government and a description of the general contents of the database. Indicate known restrictions to public access.)</p> <p>Provides information for general agency operations. Includes mailing, phone and subject code information.</p>					
<p>Note: Specific information relating to data fields, record/table layouts, and known restrictions to public access is maintained by the public body. Please contact the point of contact noted in Item 4 for further details.</p>					
8. Date of Last Update: July 17, 1997	9. Frequency of Update: <input checked="" type="checkbox"/> Daily, <input type="checkbox"/> Weekly, <input type="checkbox"/> Monthly, Other:				
<p>10. Formats Available and Schedule of Fees: (Provide a description of each format in which the database is made available, and the cost, if any, of each format.)</p> <table border="0"> <tr> <td>a. <u>Format</u></td> <td>b. <u>Cost</u></td> </tr> <tr> <td>Printed lists, tables, digital disks</td> <td>negotiable</td> </tr> </table>		a. <u>Format</u>	b. <u>Cost</u>	Printed lists, tables, digital disks	negotiable
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Send completed form to The Library of Virginia, 800 East Broad Street, Richmond, Virginia 23219-1905 (Attn: Mary Clark).

5/30/97